



Organization: Financial Sector Deeping Trust, Tanzania

Job Title: Monitoring & Evaluation Officer

Reporting to: Monitoring & Evaluation Advisor

Location: Dar es Salaam, Tanzania

Duration: 2-year renewable contract

Financial Sector Deeping Trust (FSDT), Tanzania

The Financial Sector Deepening Trust, Tanzania, aims to contribute towards having all Tanzanians derive value from regular use of financial services, which are delivered with dignity and fairness. The Trust achieves this through facilitating the financial markets to work and cater to the needs of its prioritized markets which are; women, youth, rural dwellers, agriculture and enterprises.

The programme delivers on four strategic outputs that are:

- Advocating for an improved policy, institutional, legal and regulatory framework
- Promoting more relevant market infrastructure and ways to reduce transaction costs between Financial Service Providers (FSPs) and potential clients
- Stimulating improved access to financial products and services that respond to the needs of Micro- Small and Medium Enterprises (MSMEs)
- Stimulating improved access to financial products and services that respond to the needs of households and individuals.

For more information visit FSDT's website: <http://www.fsdtd.or.tz>

FSDT is seeking for a dynamic person with sound experience in Monitoring and Evaluation who would appreciate the opportunity to take their career to the next level. This is a supporting function reporting to the Monitoring and Evaluation Advisor.

Duties:

The Monitoring and Evaluation Officer's functions, activities and responsibilities will include:

Primary responsibilities:

The M&E Officer will support in the Monitoring and Evaluation function at FSDT to generate knowledge to track/monitor performance and analyse the impact of FSDT's programme investments.

This role will be responsible for executing the M&E related activities of FSDT. In partnership with the Monitoring and Evaluation Advisor and the Heads of the thematic areas, the role will support the management of the results measurement framework, in an effort to produce evidence of the development value of FSDT's investments, for its overall goal of increasing the use of a broad range of quality financial services provided by a stable and competitive financial system, in a way which benefits the livelihoods of underserved lower-income groups.

Core responsibilities of this role include:

- **Support the development and implementation of FSDT's monitoring and evaluation approach.** This will involve the following:
 - Measure and monitor interventions. Ensure that both monitoring methodology and systems provide measurable evidence of results achieved and will support the coordination of M&E activities of the different projects within FSDT's portfolio.
 - Support all FSDT programme staff with results-based planning to ensure that monitoring and evaluation are integrated throughout implementation, and to continuously work with project staff in the achievement of their intermediate and end-of-project impact targets through on-going analysis of progress and projections.
 - Analyse data and generate both internal and external reports. The M&E Officer will produce technical notes on achieved results, learned lessons and the measures to implement for an increased impact of the projects and more broadly, manage the preparation of regular reports such as quarterly, semi-annual and annual reports.
 - Develop the capacity of partners relative to monitoring and evaluation reporting.
- Collaborate with the Monitoring and Evaluation Advisor to **manage all M&E budgets** in an efficient, transparent and cost-effective manner.
- **Be able to link to the wider M&E community.** The M&E Officer will be specifically responsible for:

- Keep abreast of relevant new M&E approaches through reviewing publications, renowned websites and research events and highlighting these to relevant members of the FSDT team
- Provide support to other M&E advisors seeking to undertake work relevant to FSDT's goals. This will include helping them to access appropriate materials, contacts and other resources.
- **Support Management** in applying M&E lessons learned when developing and implementing FSDT's broader strategies and business plan.

Knowledge, Experience, and Skills

The Monitoring & Evaluation Officer will have the following experience and attributes:

- Bachelor's degree in Sociology, Statistics or related field of study.
- At least 2 years of experience working in development work. Exposure in grant-making, portfolio design, delivering on grant or other investment approaches whether from philanthropy or international funding environment.
- Minimum of five (5) years of relevant work experience in recognized institutions.
- Proven technical M&E expertise including monitoring and evaluation methodologies applicable to financial inclusion
- Excellent organization skills.
- Excellent communication skills (written both English and Kiswahili, listening and oral)
- Ability to work both independently and in a team, while meeting tight deadlines.
- Excellent reporting skills.
- Exposure and/or understanding of the M4P principles **would be an advantage**.
- Commitment to the FSDT's core values (see below for the list of values), mission, goals, and its approach to deliver change in the market (M4P).

Candidates should be persistent, patient, and unflappable under pressure.

Send CVs and cover letters to: vacancy@fsdt.or.tz the subject of the email should read: [Application for the M&E Officer Role at FSDT](#).

Deadline: 17th August 2018